



CITY OF CRESCENT CITY

Mayor Isaiah Wright

Mayor Pro Tem Blake Inscore

Council Member Raymond Altman

Council Member Jason Greenough

Council Member Kelly Schellong

Committee Member Ernie Perry

Committee Member Dana Reno

Committee Member Candace Tinkler

MINUTES
SPECIAL CITY COUNCIL/MEASURE S OVERSIGHT COMMITTEE
PRIORITY PROJECTS MEETING
WASTEWATER TREATMENT FACILITY
210 BATTERY STREET
CRESCENT CITY, CA 95531

MONDAY

JANUARY 30, 2023

5:30 P.M.

OPEN SESSION

City Council call to order

Mayor Wright called the meeting to order for the City Council at 5:44 p.m.

Roll call

Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Kelly Schellong, Mayor Pro Tem Blake Inscore, and Mayor Isaiah Wright

Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, Human Resources Manager Sunny Gonzales, Finance Director Linda Leaver, Economic Development and Recreation Director Ashley Taylor, Public Works Director Dave Yeager, and Police Chief Richard Griffin

Measure S Oversight Committee call to order

Vice Chair Perry called the meeting to order at 5:44 p.m.

Roll call

Committee Members present: Committee Member Ernie Perry, Committee Member Dana Reno, and Committee Member Candace Tinkler

Pledge of Allegiance led by Mayor Wright

MEASURE S OVERSIGHT COMMITTEE CONSENT CALENDAR

1. Meeting Minutes

- *Recommendation: Adopt the December 21, 2022 meeting minutes of the Measure S Oversight Committee*

This item was tabled for the next meeting.

NEW BUSINESS

2. Selection of Chair and Vice-Chair

- *Recommendation: Hear staff report*

- *Technical questions from the Committee*
- *Receive public comment*
- *Further Committee discussion*
- *Select a Chair and Vice-Chair to serve for the next year*

There were no public comments.

On a motion by Committee Member Reno, seconded by Committee Member Tinkler, and carried on 3-0 vote, the Measure S Oversight Committee selected Vice-Chair Perry to serve as Chairman for the next year

On a motion by Chairman Perry, seconded by Committee Member Tinkler, and carried on a 3-0 vote, the Measure S Oversight Committee selected Committee Member Reno to serve as Vice-Chair for the next year

3. Amendment to the FY22-23 Police and Fire Department Measure S Budget

- *Recommendation: Hear staff presentation*
- *Technical questions from the Council/Committee*
- *Receive public comment*
- *Further Council/Committee discussion*
- **MEASURE S COMMITTEE ACTION:**
 - *Approve and adopt Resolution No. 2023-01, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE AMENDING THE COMMITTEE'S RECOMMENDATION FOR FY 22-23 MEASURE S EXPENDITURES*
- **CITY COUNCIL ACTIONS:**
 - *Approve and authorize the City Manager to execute the First Amendment to CAL OES Second-Tier Subaward Agreement Number 2022-075 for the purchase of police radios*
 - *Approve and adopt Resolution No. 2023-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2022-23 BUDGET OF THE CITY OF CRESCENT CITY*

City Manager Wier went over the budget requests from the police and fire department and what the funds will cover for equipment. He gave a history of this item coming before the Council. Chairman Perry stated he was impressed that the thermal imaging would find people and finds that the most valuable aspect of the tool. Vice-Chair Reno asked about the increase in price and for clarification, that it would mean getting it all in one shot instead of piece-mealing it. Fire Chief Carey stated that it would not be the \$35k, it would be \$33k after he did more research. Vice-Chair Reno asked about the outside drainage and when it would be worked on; City Manager Wier stated that now that we have a new Public Works Director, the project is anticipated to start soon.

Donna Westfall: asked to confirm 12 structure fires for the year; Chief Carey stated he would have to check the numbers, but they respond to much more than 12 a year.

City Manager Wier stated that they only thing that changed was \$4k for taxes and personnel costs for the part-time position being eliminated as there were already funds available. Committee Member Tinkler asked why there was no Lieutenant position and the amount for the Detective; Chief Griffin said a Lieutenant was selected, but he moved out of the area. Chief Griffin decided he would rather have more officers on patrol instead of a lieutenant. Committee Member Tinkler asked if the detective position would be filled; Chief Griffin stated not at this time, there are currently two cadets in the Academy. Finance Director Leaver stated that the detective pay is just an additional 5% special pay, that is why it is such a small amount – it is also for a short period of time. Chief Griffin stated that he does not anticipate filling that position this FY. Council Member

Greenough asked what the process and requirements for using the cellphone analyzer; Chief Griffin stated that presently CCPD is using other agencies; Council Member Greenough asked if a requirement was to get a warrant; Chief Griffin stated that warrants and consent is what is being used now to access the phones. Council Member Schellong stated she is happy about the approval of the ½ position for CCPD. She had a tour of the Department and noticed great improvements. Chief Griffin stated that CCPD has reached Gold Standard for Lexipol for the last couple of years.

Donna Westfall; asked how many officers would CCPD need to be fully staffed; Chief Griffin stated 15 officers would be fully staffed.

Mayor Pro Tem Inscore asked if the \$55k of unspent street design funds from fiscal year 22 had a targeted plan or is it included in this budget; City Manager Wier stated it is included as it's a rollover from last budget.

Donna Westfall: received complaints about the staff working on potholes

On a motion by Vice Chair Reno, seconded by Committee Member Tinkler, and carried on a 3-0 polled vote, the Measure S Oversight Committee approved and adopted Resolution No. MS2023-01, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE AMENDING THE COMMITTEE'S RECOMMENDATION FOR FY 22-23 MEASURE S EXPENDITURES

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Inscore, and carried unanimously on a 5-0 polled vote, the City Council of the City approved and authorized the City Manager to execute the First Amendment to the CalOES Second-Tier Subaward Agreement Number 2022-75 for the purchase of police radios and approved and adopted Resolution No. 2023-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2022-23 BUDGET OF THE CITY OF CRESCENT CITY

4. Streets Presentation

- *Recommendation: Receive presentation*
- *Technical questions from the Council*
- *Technical questions from the Committee*
- *Receive public comment*
- *Further Council discussion*
- *Further Committee discussion*
- *Provide direction to staff regarding street maintenance budget and five-year street maintenance plan*

City Manager Wier introduced Lindsy Hammond of GRI to present the street maintenance five-year plan. She stated that the best way to do street maintenance is to have the best streets cared for first as it is not as expensive. She gave a detailed presentation on the streets within the City that are slated for repair and the degree in which they are in disrepair. She gave three different scenarios of funding. She showed a map with the streets and what would be needed on those streets; Mayor Pro Tem Inscore stated he was surprised to see the already repaired section of Front Street on the map. Ms. Hammond stated that was a future projection of what will be needed. Ms. Hammond went over the treatment options such as overlay, mill and overlay, asphalt milling, and overlay with fibers; she also went over what treatment triggers ADA compliance. Chairman Perry asked what the status of the rock slope protection project on Pebble Beach Drive. He further stated that there is the need of pedestrian improvements at 9th St and Pebble Beach Drive. Could the improvements of the rock slope protection project could include this area? City Manager Wier stated that it would only go halfway. The grant funding has been obtained, however there are specific requirements for the funding. This is advance construction, meaning the City would have

to fund it first and then be reimbursed. Chairman Perry stated that having some set aside funding for some unknowns that could occur. Del Norte Local Transportation Commission Executive Director Tamera Leighton applauded the street maintenance plan Ms. Hammond had recommended and supported Chairman Perry's opinion to have set aside money for matching funds. She stated that the Pebble Beach project is so large that Measure S funds cannot be used for it as the challenges of that project are very expensive. Committee Member Tinkler asked if there is any chance after the recent storms, we could get some of the emergency funding recently announced. City Manager Wier stated that the work that's being done is from 2016. The City has been in discussions regarding the storm damage to see if there is any funding that could be allocated. Committee Member Tinkler stated that educating the public on what streets will be worked on is an important piece for people to understand how Measure S is being used to fund those projects. Public Works Director Yeager stated that it is the plan to have a Master Plan to present to the Council annually. Chairman Perry is in favor of the pavement management plan. Vice-Chair Reno asked what the life expectancy of crack sealing; Ms. Hammond said that it is generally on average 10 years. City Manager Wier stated that an overlay would last 10-15 years. Full reconstruction would last 20 years. Mayor Pro Tem Inscore asked how many blocks in red are there; Ms. Hammond stated there are 180 blocks. Mayor Pro Tem Inscore stated that if we spent \$600k annually for the next 60 years, all of these streets will be done. Ms. Hammond stated looking for grant funding to keep the projects going. Council Member Schellong asked about potholes, how they are fixed and then they sink; City Manager Wier stated that there are many ways to fix a pothole; Public Works Maintenance Manager Wylie explained the two different ways to fix potholes. Council Member Schellong asked for an update on the timing of Front Street; Director Yeager stated that by February 6th the Council will see plans for putting it out to bid. The plan is to have the project started May 1st; G – I and Play Street. Council Member Schellong asked if the whole \$50k has been spent yet; City Manager Wier stated that all of that funding is still available for striping. Council Member Schellong asked about street signs and if there was a plan to have the missing ones replaced; Manager Wylie is working with the company making the signs and they should be coming in soon. He further stated that not only weather is an issue for the street signs missing, but it is also caused by vandalism. Council Member Schellong asked about street lights; Manager Wylie explained that when one light goes out, it can effect several down the chain as they are linked.

Russell South: asked if the City has applied for Rural Surface Transportation grant.

Donna Westfall: spoke about living in Beverly Hills and Ojai; how were the 135 miles of roads diagnosed; stated that the majority of the people who live in the City limits do not live on Pebble Beach Drive. *City Manager Wier stated that for this particular presentation, they actually walked all of the roads and visually surveyed it. Ms. Hammond stated this is an international standard and is a repeatable method.*

City Manager Wier addressed the Council and the Committee the grants that have been applied for; some of them are very competitive. Local road grants are very difficult to obtain grant funding since they aren't used as much. Mayor Pro Tem Inscore stated that the grant Mr. South spoke of is specifically targeted with mobility and public transportation. Like the INFRA grant it has a target for economically disadvantaged communities. It is also a four-year funding cycle. City Manager Wier stated he is looking for direction on where to put the funds for the upcoming budget. The current Measure S budget is \$2million; the actuals are \$2.248 million. The projection for Measure S funding for 2023 is \$2.3 million. Mayor Pro Tem Inscore stated the best way to do this is to have money targeted to our streets. The money should be allocated for the first three years. Stated the higher allocation is his preference to take care of the worst streets. Council Member Schellong said if \$600k is allocated for the next three years, when will the projects happen; City Manager Wier stated there would be a project planned every year. Chairman Perry stated that Measure S funds cover not only streets, but police, fire, and the pool. That should be taken into consideration when determining where this money is allocated to. Also encouraged seeking funding as well. Finance Director Leaver stated that staff would like direction from the Committee and Council on

where they want the focus to be budget wise. Mayor Pro Tem Inscore stated he wants the \$600k to streets. Vice- Chair Reno agreed with Chairman Perry that the police, fire, and pool's needs should be considered before putting everything towards streets. If we fund streets, it should be reviewed annually so it is fair to the other departments' needs. Mayor Pro Tem Inscore stated that he proposes \$600k towards streets this year. Vice-Chair Reno asked what streets that are marked red that would reach the \$600k amount and would like to see a list of priority red streets. Director Yeager stated that staff can give three options to present to the Council on what streets are priority. Council Member Schellong said that budgeting for the \$600k makes sense to her and that it won't take from the other departments as it's a budget.

The City Council and Measure S Oversight Committee were in unanimous consensus to budget \$600k for streets.

ADJOURNMENT

There being no further business to come before the Council and Measure S Oversight Committee, Mayor Wright adjourned the meeting at 8:11 p.m. to the regular meeting of the City Council of the City of Crescent City scheduled for Monday, February 6, 2023 at 6:00 p.m. in the Board Chambers of the Flynn Center, 981 H Street, Crescent City, CA 95531.

ATTEST:

Robin Altman
City Clerk/Administrative Analyst